



Up Date: 1-Aug-10

CONSULATE GENERAL OF JAPAN

6/2 Civil Line Abdullah Haroon Road Karachi 75530 G.P.O .Box No. 3745

Tel: (92-21) 3522-0800

Fax: (92-21) 3522-0820

Email : cgjapan3@super.net.pk

EMBASSY OF JAPAN

Plot No.53-70, Romana 5/4, Diplomatic Enclave 1, Islamabad.

Note: Please note that the Embassy have right to ask for additional / original documents and Embassy reserves the right to call for personal appearance.

Note: All documents required in original.

Tourist Visa Requirements:

Local Company.

- NTN certificate and latest tax payment receipts.
- Bank Statement of the last 1 year's transaction.
- Proof of business (bill of lading, entry, shipping list and invoice/receipt, etc.)
- Official documents- Partnership deed, Original NTN, Chamber's Certificate, Import Export License and Company Registration.
- Original recommendation letter from chamber of commerce or concerned department.
- Confirmed hotel reservation
- 2 current photographs (size 4.5 x 4.5 cms) **white back ground not more then three months.**
- Copy of credit card/s
- Original CNIC (may be required manual)
- Processing Visa Fee: Rs. 500/-
- Previous passports
- **Personal appearance required**

Business Visa Requirements:

Local Company

- Covering Letter explaining an outline of the business and reason for travel.
- NTN certificate and latest tax payment receipts.
- Bank Statement of the last 1 year's transaction.
- Proof of business (bill of lading, entry, shipping list and invoice/receipt, etc.)
- Official documents- Partnership deed, Original NTN, Chamber's Certificate, Import Export License and Company Registration.
- Original recommendation letter from chamber of commerce or concerned department.
- Confirmed hotel reservation
- 2 current photographs (size 4.5 x 4.5 cms) **white back ground not more than three months**
- Copy of credit card/s
- Original CNIC (may be required manual)
- Processing Visa Fee: Rs. 500/-
- Previous passports
- **Personal appearance required**

From Japan

- Invitation letter "Original by mail" explaining an outline of the business details and reason for travel with length of stay
- Guarantee Letter "Original by mail"
- Certificate of company registration (Tokibo tohon)
- Certificate of corporation tax payment (jigio zei) or profit & loss statement.
- Detailed day to day schedule of the business visit to Japan

Processing time: 10 to 15 working days for the approval of visa from the immigration.

Submission Timings: Monday to Friday from 10:00 a.m. to 12:00 p.m.
Delivery Timings: Monday to Thursday from 02:00 p.m. to 3:00 p.m.
Friday from 02:30 p.m. to 3:30 p.m.

REQUIRED INFORMATION FOR VISA PROCESSING:

1. Home Address & Telephone No.
2. Post or rank held at present
3. Principle former positions

Oasis